

**NORTH LINCOLNSHIRE COUNCIL**

**LICENSING (ACTIVITIES) SUB-COMMITTEE**

**LICENSING ACT 2003  
APPLICATION TO VARY A PREMISES LICENCE  
PRIORY HOTEL, ASHBY ROAD, SCUNTHORPE**

**1. OBJECT AND KEY POINTS IN THIS REPORT**

- 1.1 To request that the Sub-Committee determines the application to vary a Premises Licence for Priory Hotel. A summary of the application is attached as Appendix A to this report and a copy of the application as Appendix B.
- 1.2 There have been 7 representations received, which have been deemed relevant. These are detailed in paragraph 4.2. Copies of the representations are attached to this report at Appendix C, D, E, F, G, H, and I.

**2. BACKGROUND INFORMATION**

- 2.1 In accordance with the provisions of the Licensing Act 2003 and the council's scheme of delegation, all applications for a licence where a relevant representation has been made need to be determined by this Sub-Committee.
- 2.2 When determining the application the Sub-Committee should only consider issues which relate to the four licensing objectives. The licensing objectives are:
  - The prevention of Crime and Disorder
  - Public Safety
  - The prevention of a Public Nuisance
  - The protection of Children from Harm
- 2.3 Members of the Sub-Committee must have regard to the statutory guidance issued under section 182 of the Licensing Act 2003, our Statement of Licensing Policy and our Cumulative Impact Policy if appropriate. Members of the Sub-Committee may deviate from the statutory guidance and licensing policies only if they deem that there is good reason to do so. Where Members do deviate from the statutory guidance or policies then full reasons must be provided.

- 2.4 Members of the Sub-Committee should not allow themselves to pre-determine the application or to be prejudiced in favour or opposed to the licence and shall only determine the application having had an opportunity to consider all relevant facts. Members of the Sub-Committee should not hear or decide on any applications for premises licences in their own ward.
- 2.5 Members of the Sub-Committee shall remember that they are acting in a quasi-judicial role in determining the application and shall remain in the room so that they hear all the evidence before determining the application. The determination shall be based on the evidence provided, which is relevant to the licensing objectives.
- 2.6 The options available to the Sub-Committee having considered all the relevant information are as follows:
- To refuse to vary the licence
  - To vary the licence with additional conditions
  - To vary the licence without additional conditions
  - To vary the licence but restrict the licensable activities
  - To vary the licence with restricted times
- 2.7 When considering an application to vary a licence, only the additional elements contained within the application can be considered. The activities already licensed cannot be subject to any restriction or additional conditions.
- 2.8 Members of the Sub-Committee should be advised that the applicant, responsible authorities and other persons making relevant representations may appeal to the Magistrates Court within 21 days of the date on which they were notified of the decision

### **3. ISSUES FOR CONSIDERATION**

- 3.1 The application to vary a premises licence for Priory Hotel was received on 17 June 2015. A summary of the application is attached at Appendix A and a copy of the application is attached at Appendix B.
- 3.2 There have been 4 representations from other persons, which have been deemed relevant. The representations are detailed in paragraph 4.2 and are attached to this report as Appendix C, D, E, and F.
- 3.3 Humberside Police have submitted a representation; they have no objection to the application. A copy of the representation is attached at Appendix G.
- 3.4 Humberside Fire & Rescue have submitted a representation; they consider the application to be acceptable. A copy of the representation is attached at Appendix H.

3.5 Environmental Health has submitted a representation; they have no comments to make on the application. A copy of the representation is attached at Appendix I.

3.6 The applicant has been made aware of the representations.

#### 4. **OUTCOMES OF CONSULTATION**

4.1 A copy of an application to grant or vary a Premises Licence must be served on the responsible authorities within 48 hours of the Licensing Authority receiving its copy.

4.2 The table below provides details of any representations received from the responsible authorities.

<b>Responsible Authority</b>	<b>Detail</b>
Humberside Police	Representation received, no objection to the application
Humberside Fire & Rescue Service	Representation received, application is acceptable
Health & Safety	No comments received
Environmental Health	Representation received, no comments to make
Trading Standards	No comments received
Child Protection	No comments received
Planning	No comments received
Licensing Authority	No comments received
Public Health	No comments received

4.3 Ward councillors have been made aware of the application.

#### 5. **OUTCOMES OF MEDIATION**

5.1 We have a duty to mediate in accordance with our policy. The results of the mediation will be reported at the meeting.

## 6. LICENSING OBJECTIVES & STATUTORY PROVISIONS

### 6.1 Prevention of Crime & Disorder

6.1.1 The applicant has described the steps they intend to take in order to promote this objective. These are detailed on page 16 of their application in Appendix B attached to this report.

6.1.2 Further information regarding this objective can be found in the Licensing Policy, pages 25-28.

6.1.3 Representations have been received raising concerns with regard to this objective.

### 6.2 Public Safety

6.2.1 The applicant has described the steps they intend to take in order to promote this objective. These are detailed on page 16 of their application in Appendix B attached to this report.

6.2.2 Further information regarding this objective can be found in the Licensing Policy, pages 29-31.

### 6.3 Prevention of Public Nuisance

6.3.1 The applicant has described the steps they intend to take in order to promote this objective. These are detailed on page 16 of their application in Appendix B attached to this report.

6.3.2 Further information regarding this objective can be found in the Licensing Policy, pages 32-34.

6.3.3 Representations have been received raising concerns with regard to this objective.

### 6.4 Protection of Children from Harm

6.4.1 The applicant has described the steps they intend to take in order to promote this objective. These are detailed on page 17 of their application in Appendix B attached to this report.

6.4.2 Further information regarding this objective can be found in the Licensing Policy, pages 35-38.

6.4.3 Representations have been received raising concerns with regard to this objective.

### 6.5 Other Licensing Policy Issues/Statutory Provisions

6.5.1 These are detailed in Appendix B, page 16, under the heading of General.



## **7. FURTHER INFORMATION & CLARIFICATION**

7.1 A location plan is attached to the report as Appendix J.

## **8. RECOMMENDATIONS**

8.1 That the Sub-Committee determines the application in accordance the Statutory Guidance issued under s182 of the Licensing Act 2003, Statement of Licensing Policy, the Cumulative Impact Policy if appropriate and the information contained within this report and having had due regard to the applicant and the responsible authorities making relevant representations.

8.2 That the Sub-Committee provides the reasons for its decision.

### **DIRECTOR OF PLACES**

Civic Centre  
Ashby Road  
Scunthorpe  
North Lincolnshire

Author: Narelle Plowright  
Date: 21 July 2015

**Background Papers used in the preparation of this report** Nil

## Summary of Application (New)

<b>Name of Premises</b>	<b>Priory Hotel</b>	<b>Type of Application</b>	<b>Variation</b>
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<b>Point Number</b>	<b>Detail</b>	<b>Action</b>
1	Remove condition – The variation shall not be acted upon until a new manager is in place.	
2	To remove archaic Public Entertainment Licence conditions. <ul style="list-style-type: none"> <li>• Special Effects</li> <li>• Management &amp; Control</li> <li>• Striptease, Lap Dancing and Similar Entertainment</li> <li>• Counting Persons</li> <li>• Fixtures, Fittings and Decorations etc.</li> <li>• Lighting</li> <li>• Electrical and Gas Safety</li> <li>• Fire Safety</li> <li>• Accidents and First Aid</li> <li>• Heating and Ventilation</li> <li>• Sanitary Provisions</li> <li>• Special Risks</li> <li>• Appendix A in relation to First Aid Boxes</li> </ul>	

<b>Point Number</b>	<b>Detail (Changes to Current Licence)</b>		<b>Action</b>
	<b>From</b>	<b>To</b>	
1	Three SIA registered door supervisors shall be employed on a Friday and Saturday night, or whenever public entertainment takes place, from 20:00 hrs to 24:00 hrs, with a minimum of one door supervisor attending on the outside of each door in normal use by patrons entering or leaving the premises.	Two SIA registered door supervisors shall be employed on a Friday and Saturday night, or whenever public entertainment takes place, from 20:00 hrs to 24:00 hrs, with a minimum of one door supervisor attending on the outside of each door in normal use by patrons entering or leaving the premises.	
2	Persons under the age of 18 shall not be permitted access to the bar or beer garden after 19:00 hrs.	Persons under the age of 18 shall not be permitted access to the bar or beer garden after 22:00 hrs.	

3	Recorded Music – Monday to Wednesday 11:00 – 23:00 Thursday to Saturday 11:00 – 24:00 Sunday 11:00 – 23:30	Monday and Tuesday 11:00 – 23:00 Wednesday and Thursday 11:00 – 24:00 Friday and Saturday 11:00 – 01:00 the following morning Sunday 11:00 – 23:30	
4	Late Night Refreshment Wednesday to Saturday 23:00 – 24:00 Sunday 23:00 – 23:30	Wednesday and Thursday 23:00 – 24:00 Friday and Saturday 23:00 – 01:00 the following morning Sunday 23:00 – 23:30	
5	Supply of Alcohol Monday and Tuesday 11:00 – 23:00 Wednesday to Saturday 11:00 – 24:00 Sunday 11:00 – 23:30	Monday and Tuesday 09:00 – 23:00 Wednesday and Thursday 09:00 – 24:00 Friday and Saturday 09:00 – 01:00 the following morning Sunday 09:00 – 23:30	
6	Opening Hours Monday and Tuesday 11:00 – 23:30 Wednesday to Saturday 11:00 – 00:30 the following morning Sunday 11:00 – 24:00	Monday and Tuesday 09:00 – 23:30 Wednesday and Thursday 09:00 – 00:30 the following morning Friday and Saturday 09:00 – 01:30 the following morning Sunday 09:00 – 24:00	

### Summary of Representations/Conditions Requested (Other Persons)

Point Number	Detail	Action
1	Appendix C – Additional noise levels in the early hours	
2	Appendix D – Noise from people leaving and glass smashed on the driveway	
3	Appendix E – Drunk and disorderly behaviour, drug related activity. Noise from music and people leaving the premises	
4	Appendix F – Increase in noise levels, people urinating in the street, drug related activity	

### Summary of Statutory Guidance Issued under s182 of The Licensing Act 2003

Point Number	Detail	Action
1	Page 9, paragraphs 2.16, 2.18, 2.20 relates to Public Nuisance	

## Summary of North Lincolnshire Council's Licensing Policy

<b>Point Number</b>	<b>Detail</b>	<b>Action</b>
1	Page 35 – 36, paragraph 65 - Noise	
2	Page 44, paragraph 89 – Licensing Hours	
3	Page 45, paragraph 90 – Hours of Entertainment	
4	Page 45, paragraph 93 – Dispersal Policy	



**Application to vary a premises licence under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Greene King Retailing Ltd

*(Insert name(s) of applicant)*

**being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below**

**Premises licence number**

PRM0388

**Part 1 – Premises Details**

Postal address of premises or, if none, ordnance survey map reference or description

Priory Hotel  
Ashby Road  
Scunthorpe  
North Lincolnshire

Post town

Scunthorpe

Postcode

DN16 2AB

Telephone number at premises (if any)

01724 270077

Non-domestic rateable value of premises

£85,000

**Part 2 – Applicant details**

Daytime contact  
telephone number

01284 714140

E-mail address (optional)

Hannahloynds@greeneking.co.uk

Current postal address if different  
from premises address

Greene King Retailing Ltd  
Westgate Brewery  
Bury St Edmunds

Post town

Bury St Edmunds

Postcode

IP33 1QT

[Type text]

### Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?

Yes

No

If not, from what date do you want the variation to take effect?

DD		MM		YYYY			
┆	┆	┆	┆	┆	┆	┆	┆

**Please describe briefly the nature of the proposed variation** (Please see guidance note 1)

To vary the following:

Provision of entertainment including:

Recorded Music

Provision of Late Night Refreshment

Sale by Retail of Alcohol

Hours premises are opening to the Public

To remove the following conditions:

Three SIA registered door supervisor shall be employed on a Friday and Saturday night, or whenever public entertainment takes place, from 20:00hrs to 24:00hrs, with a minimum of one door supervisor attending on the outside of each door in normal use by patrons entering or leaving the premises.

Persons under the age of 18 shall not be permitted access to the bar or beer garden after 19:00hrs.

The variation shall not be acted upon until a new manager is in place.

To remove archaic Public Entertainment Licence conditions.

To be replaced with:

Persons under the age of 18 shall not be permitted access to the bar or beer garden after 22:00hrs

Two SIA registered door supervisor shall be employed on a Friday and Saturday night, or whenever public entertainment takes place, from 20:00hrs to 24:00hrs, with a minimum of one door supervisor attending on the outside of each door in normal use by patrons entering or leaving the premises

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

[Type text]

#### Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

##### Provision of regulated entertainment

Please tick all that apply

- |   |                                     |
|---|-------------------------------------|
| a) plays (if ticking yes, fill in box A)  | <input type="checkbox"/>            |
| b) films (if ticking yes, fill in box B)  | <input type="checkbox"/>            |
| c) indoor sporting events (if ticking yes, fill in box C)   | <input type="checkbox"/>            |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D)  | <input type="checkbox"/>            |
| e) live music (if ticking yes, fill in box E)   | <input type="checkbox"/>            |
| f) recorded music (if ticking yes, fill in box F)   | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G)  | <input type="checkbox"/>            |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input type="checkbox"/>            |

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Sale by retail of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**



[Type text]

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue			State any seasonal variations for performing plays (please read guidance note 4)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri					
Sat					
Sun					

[Type text]

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue			State any seasonal variations for the exhibition of films (please read guidance note 4)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri					
Sat					
Sun					



[Type text]

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

[Type text]

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here (please read guidance note 3)</u>		
Mon					
Tue					
Wed					
Thur					
			<u>State any seasonal variations for the performance of live music (please read guidance note 4)</u>		
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)</u>		
Sat					
Sun					

[Type text]

F

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3) As per premises licence granted					
Mon	11:00	23:00						
Tue	11:00	23:00						
Wed	11:00	00:00				<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 4) As per premises licence granted		
Thur	11:00	00:00				<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 5) As per premises licence granted		
Fri	11:00	01:00						
Sat	11:00	01:00						
Sun	11:00	23:30						

[Type text]

## G

<b>Performances of dance</b> Standard days and timings (please read guidance note 6)			<b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			<b><u>Please give further details here</u></b> (please read guidance note 3)		
Tue			<b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 4)		
Wed			<b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Thur					
Fri					
Sat					
Sun					

[Type text]

H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b><u>Please give further details here</u></b> (please read guidance note 3)		
Wed					
Thur			<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 4)		
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sun					



[Type text]

I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 6)			<b><u>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			<b><u>Please give further details here</u></b> (please read guidance note 3) As per premises licence granted		
Tue					
Wed	23:00	00:00	<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 4) As per premises licence granted		
Thur	23:00	00:00			
Fri	23:00	01:00	<b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u></b> (please read guidance note 5) As per premises licence granted		
Sat	23:00	01:00			
Sun	23:00	23:30			

[Type text]

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption – please tick (please read guidance note 7)	On the premises	<input type="checkbox"/>
Day	Start	Finish		Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Mon	09:00	23:00	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 4) As per premises licence granted		
Tue	09:00	23:00			
Wed	09:00	00:00			
Thur	09:00	00:00		<b>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 5)	
Fri	09:00	01:00		As per premises licence granted	
Sat	09:00	01:00			
Sun	09:00	23:30			

K

<p><b>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children</b> (please read guidance note 8).</p>
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[Type text]

L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 6)			<b>State any seasonal variations</b> (please read guidance note 4) As per premises licence granted  <b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 5) As per premises licence granted
Day	Start	Finish	
Mon	09:00	23:30	
Tue	09:00	23:30	
Wed	09:00	00:30	
Thur	09:00	00:30	
Fri	09:00	01:30	
Sat	09:00	01:30	
Sun	09:00	00:00	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

To remove the following conditions:

Three SIA registered door supervisor shall be employed on a Friday and Saturday night, or whenever public entertainment takes place, from 20:00hrs to 24:00hrs, with a minimum of one door supervisor attending on the outside of each door in normal use by patrons entering or leaving the premises.

Persons under the age of 18 shall not be permitted access to the bar or beer garden after 19:00hrs.

The variation shall not be acted upon until a new manager is in place.

To remove archaic Public Entertainment Licence conditions.

[Type text]

Please tick as appropriate

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

[Type text]

## **M**

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

### **a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)**

As per premises licence granted with the following amendments:

To remove the following conditions:

Three SIA registered door supervisor shall be employed on a Friday and Saturday night, or whenever public entertainment takes place, from 20:00hrs to 24:00hrs, with a minimum of one door supervisor attending on the outside of each door in normal use by patrons entering or leaving the premises.

Persons under the age of 18 shall not be permitted access to the bar or beer garden after 19:00hrs.

The variation shall not be acted upon until a new manager is in place.

To remove archaic Public Entertainment Licence conditions.

To be replaced with:

Persons under the age of 18 shall not be permitted access to the bar or beer garden after 22:00hrs

Two SIA registered door supervisor shall be employed on a Friday and Saturday night, or whenever public entertainment takes place, from 20:00hrs to 24:00hrs, with a minimum of one door supervisor attending on the outside of each door in normal use by patrons entering or leaving the premises

### **b) The prevention of crime and disorder**

As per premises licence granted with the following amendments:

To remove the following conditions:

Three SIA registered door supervisor shall be employed on a Friday and Saturday night, or whenever public entertainment takes place, from 20:00hrs to 24:00hrs, with a minimum of one door supervisor attending on the outside of each door in normal use by patrons entering or leaving the premises.

To be replaced with:

Two SIA registered door supervisor shall be employed on a Friday and Saturday night, or whenever public entertainment takes place, from 20:00hrs to 24:00hrs, with a minimum of one door supervisor attending on the outside of each door in normal use by patrons entering or leaving the premises

### **c) Public safety**

As per premises licence granted with the following amendments:

To remove the following conditions:

Three SIA registered door supervisor shall be employed on a Friday and Saturday night, or whenever public entertainment takes place, from 20:00hrs to 24:00hrs, with a minimum of one door supervisor attending on the outside of each door in normal use by patrons entering or leaving the premises.

To be replaced with:

Three SIA registered door supervisor shall be employed on a Friday and Saturday night, or whenever public entertainment takes place, from 20:00hrs to 24:00hrs, with a minimum of one door supervisor attending on the outside of each door in normal use by patrons entering or leaving the premises

### **d) The prevention of public nuisance**

As per premises licence granted with the following amendments:

To remove the following conditions:

Three SIA registered door supervisor shall be employed on a Friday and Saturday night, or whenever public entertainment takes place, from 20:00hrs to 24:00hrs, with a minimum of one door supervisor attending on the outside of each door in normal use by patrons entering or leaving the premises.

To be replaced with:

Two SIA registered door supervisor shall be employed on a Friday and Saturday night, or whenever public entertainment takes place, from 20:00hrs to 24:00hrs, with a minimum of one door supervisor attending on the outside of each door in normal use by patrons entering or leaving the premises

### **e) The protection of children from harm**

[Type text]

As per premises licence granted with the following amendments:

To remove the following conditions:

Persons under the age of 18 shall not be permitted access to the bar or beer garden after 19:00hrs.

To be replaced with:

Persons under the age of 18 shall not be permitted access to the bar or beer garden after 22:00hrs

Checklist:


Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I understand that I must now advertise my application.
- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.**

**Part 5 – Signatures** (please read guidance note 10)

**Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent** (please read guidance note 11). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	16 <sup>th</sup> June 2015
Capacity	Licensing Manager

**Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent** (please read guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

[Type text]

<b>Contact name (where not previously given) and address for correspondence associated with this application</b> (please read guidance note 13)			
<b>Post town</b>		<b>Post code</b>	
<b>Telephone number (if any)</b>			
<b>If you would prefer us to correspond with you by e-mail, your e-mail address (optional)</b>			

### Notes for Guidance

**This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.**

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
3. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

## NORTH LINCOLNSHIRE COUNCIL

### Schedule 12

### PREMISES LICENCE

Premises licence number

PRM0388

Part 1 – Premises details

**Postal address of premises, or if none, ordnance survey map reference or description**

Priory Hotel  
Ashby Road  
Scunthorpe  
North Lincolnshire

**Post Town:** Scunthorpe

**Post Code:** DN16 2AB

**Telephone Number:** 01724 270077

**Where the licence is time limited the dates**

N/A

**Licensable activities authorised by the licence**

Performance of Live Music (Indoors)  
Playing of Recorded Music (Indoors)  
Performance of Dance (Indoors)  
Entertainment similar to Live Music, Recorded Music or Performance of Dance (Indoors)  
Dancing (Indoors)  
Entertainment similar to Making Music and Dancing (Indoors)  
Late Night Refreshment (Indoors)  
Sale of Alcohol for Consumption On and Off the Premises



**The times the licence authorises the carrying out of licensable activities**

Performance of Live Music - Authorised hours (indoors)

Monday 11:00 hrs to 23:00 hrs  
Tuesday 11:00 hrs to 23:00 hrs  
Wednesday 11:00 hrs to 23:00 hrs  
Thursday 11:00 hrs to 24:00 hrs  
Friday 11:00 hrs to 24:00 hrs  
Saturday 11:00 hrs to 24:00 hrs  
Sunday 11:00 hrs to 23:30 hrs

Non standard timings

New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

Playing of Recorded Music - Authorised Hours (indoors)

Monday 11:00 hrs to 23:00 hrs  
Tuesday 11:00 hrs to 23:00 hrs  
Wednesday 11:00 hrs to 23:00 hrs  
Thursday 11:00 hrs to 24:00 hrs  
Friday 11:00 hrs to 24:00 hrs  
Saturday 11:00 hrs to 24:00 hrs  
Sunday 11:00 hrs to 23:30 hrs

Non standard timings

New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

Performance of Dance - Authorised Hours (indoors)

Wednesday 11:00 hrs to 23:00 hrs  
Thursday 11:00 hrs to 23:00 hrs  
Friday 11:00 hrs to 23:00 hrs  
Saturday 11:00 hrs to 23:00 hrs

Non standard timings

New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

When dancing takes place in the ground floor, bar area, a delineated dance floor of a suitable size and constructed of a suitable material shall be provided and marked on the plan. This area shall be brought into use on each occasion that dancing is to take place and be the only area in the bar where dancing shall be allowed.

Entertainment Similar to the performance of Live Music, Recorded Music or Performance of Dance - Authorised Hours (indoors)

Monday 11:00 hrs to 23:00 hrs  
Tuesday 11:00 hrs to 23:00 hrs  
Wednesday 11:00 hrs to 23:00 hrs  
Thursday 11:00 hrs to 24:00 hrs  
Friday 11:00 hrs to 24:00 hrs  
Saturday 11:00 hrs to 24:00 hrs  
Sunday 11:00 hrs to 23:30 hrs

Non standard timings

New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day

Dancing - Authorised Hours (indoors)

Monday 11:00 hrs to 23:00 hrs  
Tuesday 11:00 hrs to 23:00 hrs  
Wednesday 11:00 hrs to 23:00 hrs  
Thursday 11:00 hrs to 24:00 hrs  
Friday 11:00 hrs to 24:00 hrs  
Saturday 11:00 hrs to 24:00 hrs  
Sunday 11:00 hrs to 23:30 hrs

Non standard timings

New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

When dancing takes place in the ground floor, bar area, a delineated dance floor of a suitable size and constructed of a suitable material shall be provided and marked on the plan. This area shall be brought into use on each occasion that dancing is to take place and be the only area in the bar where dancing shall be allowed.

Entertainment Similar to the performance of Live Music, Recorded Music or Performance of Dance - Authorised Hours (indoors)

Monday 11:00 hrs to 23:00 hrs  
Tuesday 11:00 hrs to 23:00 hrs  
Wednesday 11:00 hrs to 23:00 hrs  
Thursday 11:00 hrs to 24:00 hrs  
Friday 11:00 hrs to 24:00 hrs  
Saturday 11:00 hrs to 24:00 hrs  
Sunday 11:00 hrs to 23:30 hrs

Non standard timings

New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

Late Night Refreshment - Authorised Hours (indoors)

Wednesday 23:00 hrs to 24:00 hrs  
Thursday 23:00 hrs to 24:00 hrs  
Friday 23:00 hrs to 24:00 hrs  
Saturday 23:00 hrs to 24:00 hrs  
Sunday 23:00 hrs to 23:30 hrs

Non-standard timings

An additional hour to the terminal hour on Christmas Eve, Christmas Day, Boxing Day, New Years Day, Spring and August Bank Holiday, Good Friday, Easter Saturday, Sunday and Monday, St Patricks Day and St Georges Day and each day proceeding and preceding.

One additional hour on any other publicly declared holiday

Any special sporting event (ie World Cup), sporting events should be of a national and/or international importance, which are televised outside the permitted hours, these will be notified to the Police and Licensing Authority 14 days prior to the event with veto of the Police.

Sale of Alcohol for Consumption On and Off the Premises – Authorised Hours

Monday 11:00 hrs to 23:00 hrs  
Tuesday 11:00 hrs to 23:00 hrs  
Wednesday 11:00 hrs to 24:00 hrs  
Thursday 11:00 hrs to 24:00 hrs  
Friday 11:00 hrs to 24:00 hrs  
Saturday 11:00 hrs to 24:00 hrs  
Sunday 11:00 hrs to 23:30 hrs

Non standard timings

One additional hour proceeding and preceding day before Christmas Eve, Boxing Day, Spring and August Bank Holiday, Easter Saturday, Sunday and Monday, St Patricks Day and St Georges Day

One additional hour on any other publicly declared holiday

Good Friday, 11:00 hrs to 23:30 hrs  
Christmas Day, 11:00 hrs to to 23:30 hrs

New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

Any special sporting event (ie World Cup), sporting events should be of a national and/or international importance, which are televised outside the permitted hours, these will be notified to the Police and Licensing Authority 14 days prior to the event with veto of the Police.

**The opening hours of the premises**

Hours Premises Open to the Public

Monday 11:00 hrs to 23:30 hrs  
Tuesday 11:00 hrs to 23:30 hrs  
Wednesday 11:00 hrs to 00:30 hrs  
Thursday 11:00 hrs to 00:30 hrs  
Friday 11:00 hrs to 00:30 hrs  
Saturday 11:00 hrs to 00:30 hrs  
Sunday 11:00 hrs to 24:00 hrs

Non-standard timings

One additional hour proceeding and preceding day before Christmas Eve, Boxing Day, Spring and August Bank Holiday, Easter Saturday, Sunday and Monday, St Patricks Day and St Georges Day

One additional hour on any other publicly declared holiday

Good Friday, 11:00 hrs to 24:00 hrs  
Christmas Day, 11:00 hrs to to 24:00 hrs

New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day

Any special sporting event (ie World Cup), sporting events should be of a national and/or international importance, which are televised outside the permitted hours, these will be notified to the Police and Licensing Authority 14 days prior to the event with veto of the Police.

**Where the licence authorises the supplies of alcohol whether these are on and / or off supplies**

For Consumption On & Off Premises

**Part 2**

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

Greene King Retailing Ltd  
Abbot House  
PO Box 337  
Bury St Edmunds  
Suffolk  
IP33 1QW

01284 763222

**Registered number of holder, for example company number, charity number (where applicable)**

3298903

**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**

David Thomas Wilkinson

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

Personal Licence issued by **Bury Metropolitan Borough Council**, Licence Number: 631

## **Annex 1 – Mandatory conditions**

### Supply of Alcohol

1. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
  - a. games or other activities which require or encourage, or are designed to require or encourage, individuals to—
    - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - ii. drink as much alcohol as possible (whether within a time limit or otherwise);
    - iii. provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee of the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
  - b. provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
  - c. selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
  - d. dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

- a. a holographic mark, or
- b. an ultraviolet feature.

4. The responsible person must ensure that—

- a. where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
  - i. beer or cider: ½ pint;
  - ii. gin, rum, vodka or whisky: 25 ml or 35 ml; and
  - iii. still wine in a glass: 125 ml;
- b. these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- c. where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”

#### Drinks Promotions

1. (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) in this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carried a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance or harm to children:

- (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to:
  - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol); or
  - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);

- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in Section 159 of the Act);
  - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
  - (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on:
    - (i) the outcome of a race, competition or other event or process; or
    - (ii) the likelihood of anything occurring or not occurring;
  - (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
2. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that person is unable to drink without assistance by reason or a disability).
3. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
4. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol;
- (2) the policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
5. The responsible person shall ensure that:
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
    - (i) beer or cider = ½ pint;
    - (ii) gin, rum, vodka or whisky = 25 ml or 35 ml; and
    - (iii) still wine in a glass = 125 ml; and



- (b) customers are made aware of the availability of these measures.

### Alcohol Pricing

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1—
  - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979(1);
  - (b) “permitted price” is the price found by applying the formula—

$$P=D+(D \times V)$$

where—

- (i) P is the permitted price,
  - (ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
  - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—
- (i) the holder of the premises licence,
  - (ii) the designated premises supervisor (if any) in respect of such a licence, or
  - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “valued added tax” means value added tax charged in accordance with the Value Added Tax Act 1994(b).
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
  - 4.(1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on

the next day ("the second day") as a result of a change to the rate of duty or value added tax.

- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

#### Door Supervision

Door Supervisors shall be licensed with the Security Industry Authority in accordance with the Private Security Industry Act 2001.

## **Annex 2 – Conditions consistent with the operating Schedule**

### General Conditions

Shall join a Pub Watch scheme.

A contract for hire of the function room shall be in place and shall be recorded in a bound paginated book. A copy of the completed and signed contract for each hiring, shall be attached to the record book.

An event book shall be maintained, recording booking details, and shall be made available to an authorised person.

### **Occupancy**

The number of persons to be admitted to any one function shall not exceed the numbers specified below for each room or area. The maximum number of persons in the bar/lounge shall not exceed 290 persons; ground floor function room shall not exceed 90 persons; first floor function room shall not exceed 100 persons.

### **Special Effects**

Smoke generators shall be of a model or type approved by the council.

- i) The use of any laser lighting or projection device for display, exhibition, illumination, advertising or any other purpose within or around the premises or the curtilage thereof without the written approval of the council having first been obtained by the Licensee is prohibited.
- ii) Any duly authorised officer of the council may inspect or test any laser lighting or projection device brought onto the premises or the curtilage thereof and the Licensee shall co-operate in and not obstruct or hinder such inspection or testing in any way.
- iii) The council may impose such requirements in respect of the use of any laser lighting or projection devices as it sees fit to ensure the safety of any persons attending or in the vicinity of the premises.
- iv) During any period in which any laser lighting or projection device is being set up or used, the Licensee and persons operating or setting up the device shall comply with any requirements the council may impose in connection with such setting up or use.
- v) Any strobe lighting equipment must be arranged to operate at a fixed frequency not exceeding eight flashes per second. Where more than one strobe light is in operation the flashes shall be synchronised.

## **Management and Control**

In the absence of the licence holder, or if the licence holder is a Corporation, control of the premises shall be exercised through a competent and responsible persons not less than 21 years of age.

No poster, advertisement, programme or other item containing unsuitable material shall be displayed, sold or distributed on or about the premises.

For the purpose of this condition, material is unsuitable if in the opinion of the Council, it is indecent, scandalous, offensive or likely to be harmful to any person likely to apprehend it.

Patrons leaving the premises shall be encouraged to conduct themselves in an orderly manner so as not to cause disturbance or annoyance to local residents or passers-by.

All parts of the premises and curtilage associated with the premises shall be kept in a clean and wholesome condition.

## **Striptease, lap dancing and similar entertainment**

Nothing shall be done, recited, sung, exhibited or performed, and no dancing shall be permitted which is licentious, indecent, obscene, profane, improper or of a suggestive nature, which may cause a breach of the peace.

This condition relates to provocative exhibitions, displays, performances, etc. (for the avoidance of doubt this condition refers to striptease, lap dancing, pole dancing, nude or semi-nude performances by males or females involving exposure of the intimate parts of their bodies).

## Prevention of Crime and Disorder

Additional training shall be provided for all house managers on dealing with illegal activities and aggressive customers.

A sensible drinking policy shall be in place and training shall be given.

An Advanced Protection System (APS) shall be installed.

## **Stewarding**

- i) All stewards shall be over the age of 18 and be properly licensed in accordance with the Private Security Industries Act. They shall wear appropriate distinctive clothing or armbands so as to be readily identifiable as such to members of the public
- ii) The DPS shall maintain a register containing the specified particulars in respect of the each steward acting at the premises

The specified particulars are the following:

- a) Full name and any former names:
- b) Date of birth:
- c) Home address:

- d) SIA Licence Details
  - e) Date and times upon which the steward has acted as such at the premises:
  - f) Name and address of any agency through whom the door steward was referred:
- 
- iii) The DPS shall before entering the specified particulars of any person upon the register to be kept pursuant to this condition satisfy himself by means of acceptable documentary evidence as to the identity of that person.
  - iv) The register to be kept pursuant to this clause shall be kept at the premises and shall be made available at any reasonable time for inspection by authorised officers of the Council, Police or Fire Brigade.
  - v) For the purposes of this condition "steward" shall mean any person who is for the time being (whether for payment or not) at the premises for the purposes of any duty involving the supervision, control, admission or removal of persons thereto and shall include any person so employed outside the premises.
  - vi) Employers should be aware of their obligations under the Health and Safety at Work Act 1974 to ensure that their employees are provided with adequate health and safety training. Every employer shall also provide their employees with comprehensible and relevant information with regard to the risks associated with their employment, preventative and protective measures, and any health and safety systems and procedures in place at the premises.

#### Public Safety

Supervision of the trading areas shall be increased by management and staff.

Open containers or bottles shall not be permitted to be removed from the premises, save to the outside drinking area, prior to 23:00 hrs.

#### **Counting persons**

The Licensee shall ensure that persons entering or leaving the premises are counted by his/her employees or agents using counting machines approved by the council and that the total recorded on each counting machine shall, at all times, be available for inspection by officers of the council, the Fire Authority and/or the Police.

Counting by means of a numbered ticket system including complimentary, guest or free tickets which at any one time for a single performance will indicate the maximum number of persons admitted into the premises may be substituted in place of counting machines.

#### **Fixtures, Fittings and Decorations etc.**

- i) The premises and all fixtures, fittings, equipment (including electrical fittings and equipment), furnishings, decorations and curtains on or about the premises shall be constructed and arranged safely and maintained in a safe and clean condition and in good order (including where appropriate, good working order).
- ii) Temporary decorations associated with festive occasions shall be confined to the main body of the premises and shall not be displayed

on escape routes and shall be so hung that there is no danger of them coming into contact with a source of ignition.

- iii) Decorations of a combustible nature shall not be used without the prior consent of the Council.

### **Lighting**

All parts of the premises to which patrons have access shall be adequately illuminated by natural or electric lighting, including the car park and walkways, save that external stairs, ramps and passages need only have electric lighting readily available for use by persons using such stairs, ramps or passage.

Any lighting or electrical apparatus likely to generate heat shall be provided with adequate protection to prevent contact with any combustible materials.

A battery operated torch shall be provided at the premises for use in an emergency, any such torch shall be available for immediate use at all times, readily accessible and in a location known to the holder of the licence and any person through whom he is exercising control of the premises.

### **Electrical and Gas Safety**

- i) Any temporary electrical installation shall be installed by a competent person and shall be intrinsically safe.
- ii) No temporary electrical installation shall remain connected to the permanent electrical installation when not in use.
- iii) Any electrical cable not forming part of the permanent installation shall be heavily and adequately insulated and protected, and any metal clad switch gear, spot lamp frames or similar equipment shall be effectively earthed and each circuit adequately fused or protected by earth leakage circuit breakers.
- iv) The Licencee shall supply a copy of a safety report from a CORGI registered gas installer who has inspected all gas fittings (including pipework, meters, appliances, etc) at the premises which declares the gas fittings etc are safe. All gas fittings and associated flues etc must be maintained in a safe condition and safety checked every 12 months. Appropriate records of such checks must be maintained (Gas Safety Installation and Use)(Amendment) Regulations 1996).
- v) The Licencee shall test all Residual Current Devices at least once in every period of 28 days and shall maintain a record of all tests made, and such record shall be kept readily available for examination.
- vi) The Licencee shall supply when requested by the Council a copy of the current installation inspection certificate issued by a competent person in accordance with the requirements of British Standard 7671 (current IEE Wiring Regulations) for examination. The certificate should cover the Residual Current Devices provided and all portable equipment available.

## **Fire Safety**

Smoking shall be forbidden within any stage area or dressing rooms and notices shall be prominently displayed to that effect.

No rubbish waste, paper or flammable liquids shall be stored or allowed to accumulate in any part of the premises other than any designated waste collection area or receptacle.

All persons employed at the premises (whether for payment or not) shall be instructed in safety precautions to be observed including the following:

- i) action to be taken in the event of fire or other emergency;
- ii) the location of external telephones and the procedure for contacting the emergency services;
- iii) the location and use of any fire fighting equipment provided at the premises;
- iv) the location of switches controlling emergency and other lighting;
- v) any code word or other device to be used in the event of fire or other emergency;
- vi) the procedure to be followed for evacuation of the premises.
- vii) The method of giving warning in case of fire shall be tested weekly and a record kept of the tests.
- viii) The emergency lighting system shall be tested regularly (at least once a month and a record kept of the test which shall be made available on request of an authorised officer of the Council, Fire Officer or Police.

All fire fighting appliances shall be maintained in good order and examined by a competent person at annual intervals.

The dates of examination, company details and details of the person completing the examination shall be marked on all fire fighting appliances or a certification of testing provided.

## **Accidents and First Aid**

A first aid kit shall be readily available at all times when the premises are being used for entertainment. Such a kit is to be provided and maintained in accordance with Appendix A, as attached to Annex 2.

## **Heating and Ventilation**

Heating of the premises shall be provided and maintained in a manner satisfactory to the Council. Every heating appliance situated in any part of the premises to which patrons have access shall be fixed in position and no portable paraffin or liquefied petroleum gas heaters shall be situated at the premises.



Any mechanical means of ventilation provided at the premises shall be in continuous operation to the extent necessary to adequately ventilate all parts of the premises to which patrons have access whilst any entertainments is being provided.

### **Sanitary Provisions**

Adequate and separate public sanitary conveniences shall be provided on the premises. New premises or those having undergone major refurbishment shall provide sanitary accommodation in accordance with the current British Standard Guide to Sanitary Installations and be clearly and legibly identifiable for persons of each sex.

Hand washing facilities shall include a constant supply of hot and cold water, or hot water at a controlled temperature, soap and drying facilities. All parts of the sanitary accommodation shall be kept clean and be maintained in good working order.

In relation to the provision of sanitary accommodation, regard shall be given to the needs of disabled persons who may visit the premises.

### **Special Risks**

Except with the consent of the Council:

Performances involving change of costume, scenery or properties, the use of real flame, the use of smoke generators, firearms, pyrotechnics or any other special risks shall not be given. Performances involving the use of special lighting effects including lasers, strobes or any other flashing or flickering lights shall not be given. NB At least 28 days notice in writing shall be given to the Council of any proposal requiring its consent under this condition.

### Prevention of Public Nuisance

#### **Noise and Disturbance**

Drinking in the outside area shall not be permitted after 23:00 hrs.

Electronic noise limiting equipment shall be maintained and used within the bar/lounge and ground floor function room of the premises, whilst any regulated entertainment is taking place.

External windows and doors shall be kept closed when any entertainment consisting of music or singing is being provided. All exterior windows and doors shall be maintained in a good state of repair and working order.

All mechanical ventilation must be maintained in a satisfactory condition and if considered necessary by the Council, noise reduction devices shall be fitted as necessary to reduce any noise emissions.

External doors shall be fitted with self-closing devices which shall not be restricted or disconnected.

Signage shall be displayed asking patrons to leave the premises quietly.

Delivery and collection times shall not be changed.



### Protection of Children from Harm

No person under 16 years of age shall be permitted to be employed or perform at any entertainment without the benefit of the appropriate licence issued by the Education Department of the Authority.

An audited proof of age scheme shall be in place for under 21's.

Additional training on communicating with customers when service is refused for no proof of ID.

## APPENDIX 'A'

### FIRST AID BOXES HEALTH AND SAFETY (FIRST AID) REGULATIONS 1981

First aid boxes should be made of a suitable material designed to protect the contents from damp and dust and should be clearly identified first aid containers : the markings should be a white cross on a green background in accordance with the Safety Signs Regulations 1980.

First aid boxes should contain a sufficient quantity of suitable first aid materials and nothing else. In most cases these will be:-

- 1 A guidance card
- 2 Twenty individually wrapped sterile adhesive dressings (assorted sizes) appropriate to the work environment which should be coloured and waterproof when used by food handlers.
- 3 Two sterile eye pads with attachments.
- 4 Six individually wrapped triangle bandages.
- 5 Six safety pins.
- 6 Six medium sized individually wrapped sterile unmedicated wound dressings (approximately 10cm x 8cm).
- 7 Two large sterile individually wrapped unmedicated wound dressings (approximately 13cm x 9cm).
- 8 Three extra large sterile individually wrapped unmedicated wound dressings (approximately 28cm x 17.5cm).
- 9 Where mains tap water is not available for eye irrigation, sterile water or sterile normal saline solution (0.9%) in sealed disposable containers should be provided: each container should hold not less than 300 ml and should not be re-used once the sterile seal has been broken; at least 900 ml should be provided. Eye baths/eye cups/re-fillable containers should not be used for eye irrigation.

Sterile first aid dressings should be packaged in such a way as to allow the user to apply the dressing to a wound without touching that part which is to come into direct contact with the wound.

That part of the dressing which comes into contact with a wound should be absorbent. There should be a bandage or other fixture attached to the dressings and consequently there is no reason to keep scissors in the first aid box. Dressings, including adhesive ones, should be of a design and type which is appropriate for their use.

Notwithstanding the minimum requirements detailed above careful consideration should be given to any other supplementary equipment that may be required in particular circumstances.

### **Annex 3 – Conditions attached after a hearing by the licensing authority**

All regulated entertainment shall cease in accordance with the hours set out on the licence, with the exception of the non standard timings.

A clearly designated dance area shall be marked and maintained in a suitable location in the bar area, in accordance with North Lincolnshire Council's Licensing Policy, as detailed below.

#### **Dance Floor**

Where the Licence permits the provision of dancing, suitable clearly identifiable and defined areas in positions acceptable to the council must be available for this purpose.

The minimum area to be set aside shall be:-

- i) Sixteen square metres where the licence permits a maximum capacity of between 1 and 99
- ii) Thirty six square metres where the licence permits a maximum capacity of between 100 and 199
- iii) Eighty one square metres where the licence permits a maximum capacity of over 200

In the event that the minimum areas cannot be accommodated a reduced dance area may be acceptable with the consent and approval of the council.

A CCTV system shall be installed on the premises and maintained in accordance with the Humberside Police CCTV Code of Practice and Paragraph 45 of North Lincolnshire Council's Licensing Policy, as attached to Annex 3.

Three SIA licensed door supervisor shall be employed on a Friday and Saturday night, or whenever public entertainment takes place, from 20:00 hrs to 24:00 hrs, with a minimum of one door supervisor attending on the outside of each door in normal use by patrons entering or leaving the premises.

The variation shall not be acted upon until a new manager is in place.

A personal licence holder shall be present on the premises after 19:00 hours to supervise bar staff and to check that customers are 18 years of age or older.

The DPS or duly appointed key member of staff shall, at two weekly intervals, review a random selection of two hours of the CCTV recordings, to ensure employees are complying with the business's policy on alcohol sales. The DPS or duly appointed key member of staff shall make a record of the recordings viewed and those records kept for a minimum of six months.

All new employees shall be trained in the sale of age restricted products sold from the premises and a written record made of the training.

Refresher training shall be carried out for all staff at six monthly intervals and a written record made of the training.

A refusals book or electronic log shall be kept recording the details of refused alcohol sales which will be audited by the DPS or duly appointed key member of staff to assess employees compliance with the company's policy on refusing alcohol sales.

Persons under the age of 18 shall not be permitted access to the bar or beer garden after 19:00 hours.

Any records or recordings required to be kept as a condition of this licence shall be available for inspection by a Police Constable or authorised officer of North Lincolnshire Council.

## **CCTV Codes of Practice**

The below listed codes of practice are the minimum that the Humberside Police find acceptable when CCTV is proposed to address one or more of the Licensing Objectives under the Licensing Act 2003.

1. Any CCTV system will need to be registered in accordance with the Data Protection Act.
2. There shall be sufficient cameras to cover those areas that are not easily supervised from the servery with one of the cameras providing a front view of customers at the till.
3. A monitor should be placed in such a position so as to viewed by staff working behind the servery
4. The system must be capable of continuously recording and copies of such recordings shall be kept for a period of not less than 28 days and handed to a Police Constable or authorised person upon request.
5. If the system uses tapes then there should be sufficient for 28 days. These tapes will need to be replaced every six months to maintain the quality of the images recorded.
6. The designated premises supervisor will be responsible for the operation of the system and shall ensure that it is maintained in accordance with these codes of practice.
7. The system shall be maintained in working order.
8. Recordings must be made of each trading period conducted at the premises.

**Annex 4 – Plans**

As attached

NORTH LINCOLNSHIRE COUNCIL

Part B

Premises licence summary

Premises licence number

PRM0388

Premises details

<b>Postal address of premises, or if none, ordnance survey map reference or description</b>	
Priory Hotel Ashby Road Scunthorpe North Lincolnshire	
<b>Post Town:</b> Scunthorpe	<b>Post Code:</b> DN16 2AB
<b>Telephone Number:</b> 01724 270077	

<b>Where the licence is time limited the dates</b>
N/A

<b>Licensable activities authorised by the licence</b>
Performance of Live Music (Indoors) Playing of Recorded Music (Indoors) Performance of Dance (Indoors) Entertainment similar to Live Music, Recorded Music or Performance of Dance (Indoors) Dancing (Indoors) Entertainment similar to Making Music and Dancing (Indoors) Late Night Refreshment (Indoors) Sale of Alcohol for Consumption On and Off the Premises

**The times the licence authorises the carrying out of licensable activities**

Performance of Live Music - Authorised hours(indoors)

Monday 11:00 hrs to 23:00 hrs  
Tuesday 11:00 hrs to 23:00 hrs  
Wednesday 11:00 hrs to 23:00 hrs  
Thursday 11:00 hrs to 24:00 hrs  
Friday 11:00 hrs to 24:00 hrs  
Saturday 11:00 hrs to 24:00 hrs  
Sunday 11:00 hrs to 23:30 hrs

Non standard timings

New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

Playing of Recorded Music - Authorised Hours (indoors)

Monday 11:00 hrs to 23:00 hrs  
Tuesday 11:00 hrs to 23:00 hrs  
Wednesday 11:00 hrs to 23:00 hrs  
Thursday 11:00 hrs to 24:00 hrs  
Friday 11:00 hrs to 24:00 hrs  
Saturday 11:00 hrs to 24:00 hrs  
Sunday 11:00 hrs to 23:30 hrs

Non standard timings

New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

Performance of Dance - Authorised Hours (indoors)

Wednesday 11:00 hrs to 23:00 hrs  
Thursday 11:00 hrs to 23:00 hrs  
Friday 11:00 hrs to 23:00 hrs  
Saturday 11:00 hrs to 23:00 hrs

Non standard timings

New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

When dancing takes place in the ground floor, bar area, a delineated dance floor of a suitable size and constructed of a suitable material shall be provided and marked on the plan. This area shall be brought into use on each occasion that dancing is to take place and be the only area in the bar where dancing shall be allowed.



Entertainment Similar to the performance of Live Music, Recorded Music or Performance of Dance - Authorised Hours (indoors)

Monday 11:00 hrs to 23:00 hrs  
Tuesday 11:00 hrs to 23:00 hrs  
Wednesday 11:00 hrs to 23:00 hrs  
Thursday 11:00 hrs to 24:00 hrs  
Friday 11:00 hrs to 24:00 hrs  
Saturday 11:00 hrs to 24:00 hrs  
Sunday 11:00 hrs to 23:30 hrs

Non standard timings

New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day

Dancing - Authorised Hours (indoors)

Monday 11:00 hrs to 23:00 hrs  
Tuesday 11:00 hrs to 23:00 hrs  
Wednesday 11:00 hrs to 23:00 hrs  
Thursday 11:00 hrs to 24:00 hrs  
Friday 11:00 hrs to 24:00 hrs  
Saturday 11:00 hrs to 24:00 hrs  
Sunday 11:00 hrs to 23:30 hrs

Non standard timings

New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

When dancing takes place in the ground floor, bar area, a delineated dance floor of a suitable size and constructed of a suitable material shall be provided and marked on the plan. This area shall be brought into use on each occasion that dancing is to take place and be the only area in the bar where dancing shall be allowed.

Entertainment Similar to the performance of Live Music, Recorded Music or Performance of Dance - Authorised Hours (indoors)

Monday 11:00 hrs to 23:00 hrs  
Tuesday 11:00 hrs to 23:00 hrs  
Wednesday 11:00 hrs to 23:00 hrs  
Thursday 11:00 hrs to 24:00 hrs  
Friday 11:00 hrs to 24:00 hrs  
Saturday 11:00 hrs to 24:00 hrs  
Sunday 11:00 hrs to 23:30 hrs

Non standard timings

New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

Late Night Refreshment - Authorised Hours (indoors)

Wednesday 23:00 hrs to 24:00 hrs  
Thursday 23:00 hrs to 24:00 hrs  
Friday 23:00 hrs to 24:00 hrs  
Saturday 23:00 hrs to 24:00 hrs  
Sunday 23:00 hrs to 23:30 hrs

Non-standard timings

An additional hour to the terminal hour on Christmas Eve, Christmas Day, Boxing Day, New Years Day, Spring and August Bank Holiday, Good Friday, Easter Saturday, Sunday and Monday, St Patricks Day and St Georges Day and each day proceeding and preceding.

One additional hour on any other publicly declared holiday

Any special sporting event (ie World Cup), sporting events should be of a national and/or international importance, which are televised outside the permitted hours, these will be notified to the Police and Licensing Authority 14 days prior to the event with veto of the Police.

Sale of Alcohol for Consumption On and Off the Premises – Authorised Hours

Monday 11:00 hrs to 23:00 hrs  
Tuesday 11:00 hrs to 23:00 hrs  
Wednesday 11:00 hrs to 24:00 hrs  
Thursday 11:00 hrs to 24:00 hrs  
Friday 11:00 hrs to 24:00 hrs  
Saturday 11:00 hrs to 24:00 hrs  
Sunday 11:00 hrs to 23:30 hrs

Non standard timings

One additional hour proceeding and preceding day before Christmas Eve, Boxing Day, Spring and August Bank Holiday, Easter Saturday, Sunday and Monday, St Patricks Day and St Georges Day

One additional hour on any other publicly declared holiday

Good Friday, 11:00 hrs to 23:30 hrs  
Christmas Day, 11:00 hrs to to 23:30 hrs

New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

Any special sporting event (ie World Cup), sporting events should be of a national and/or international importance, which are televised outside the permitted hours, these will be notified to the Police and Licensing Authority 14 days prior to the event with veto of the Police.

**Where the licence authorises the supplies of alcohol whether these are on and / or off supplies**

For Consumption On & Off Premises

**Name, (registered) address of holder of premises licence**

Greene King Retailing Ltd  
Abbot House  
PO Box 337  
Bury St Edmunds  
Suffolk  
IP33 1QW

01284 763222

**Registered number of holder, for example company number, charity number (where applicable)**

3298903

**Name of designated premises supervisor where the premises licence authorises for the supply of alcohol**

David Thomas Wilkinson

**State whether access to the premises by children is restricted or prohibited**

Children shall only be allowed on site to attend prearranged functions only in the function room.

Persons under the age of 18 shall not be permitted access to the bar or beer garden areas after 20:00 hrs any day of the week.

This is a letter from the Council what  
the Priory Motor want changing to there licences  
opening hours.

If you have any objections to this, please write  
them on the back of it and post back to 13 Priory  
Lane, today if possible, Tuesday Am into the latest

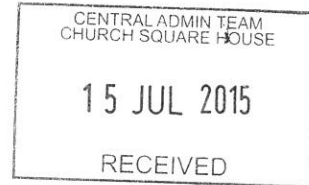
Roy Fenwick 7 Priory Lane - additional noise  
levels in the early hours

BUILDING RECEPTION  
CHURCH SQUARE HOUSE  
14 JUL 2015  
RECEIVED

The Licensing Department  
North Lincolnshire Council  
Licensing Division  
Church Square House  
PO Box 42  
Scunthorpe  
DN15 6XQ

The Giles Family  
5 Priory Lane  
Scunthorpe  
North Lincs  
DN171HS

13/07/2015



To whom it may concern

My husband and myself would like to raise an objection in respect to the premises **Priory Hotel, Ashby Road, Scunthorpe, DN162AB** making an application for a Variation of a Premises Licence as posted around the said premises.

The extension to the opening hours, in our opinion, is not really necessary as, in our opinion, people attending the venue have ample time to consume alcohol within the current opening times.

Our main concerns are firstly, the noise when people are leaving the pub, we have a 9 year old child who sleeps at the front of our house who is occasionally woken when people are leaving said premises around 12am which is bad enough but to add another extra hour, is not acceptable.

We are also concerned about rowdy people leaving the public house carrying glasses as we often have smashed glass in our driveway and on the path outside. We have also had a vehicle damaged in the past and, although we cannot prove that the culprit came from this pub, it is more than likely. If the public house is allowed to open for longer hours, people consume even more alcohol, which lead to more incidents like this.

Secondly we constantly have people parking their cars outside our house to use the facility. For some reason people think it is easier to park on Priory Lane than to use the pub car park - this escalates at least twofold during the football season. We have written regarding this parking problem before but nothing seems to have been done. We don't believe that people go into the pub and watch football and don't have a drink so now there is another issue - drink driving.

We cannot understand why the council would allow another public house to open at 9am when the government are constantly campaigning about the amount of alcohol induced diseases we have in this country, yet allow people easy access to drink.

We would appreciate your assistance in ensuring that this application is denied.

Yours sincerely



L GILES (MRS)

1 Priory Lane  
Scunthorpe  
North Lincolnshire  
DN17 1HS

The Licensing Department  
North Lincolnshire Council  
Licensing Division  
Church Square  
PO Box 42  
Scunthorpe  
DN15 6XQ



13 July 2015

Dear Licensing Department

**Notice of Application for a variation of a premises licence – Priory Hotel**

We wish to make representation in relation to the above application and hereby object to the application made by Greene King Retailing Ltd on the following grounds.

- Extended residential disturbance from patrons leaving well into the early hours
  - Drunk/disorderly behaviour
  - Car noise
- Noise from musical entertainment extended
  - Performance times
  - Entertainment departing
- Potential increase of congestion from overnight parking on Priory Lane
- Increased drug related activity

It is also worth mentioning that the fire doors are increasingly left open allowing the outdoor consumption of alcohol and smoking in non-designated areas.

My home is fitted with video surveillance which extends to the grounds of The Priory Hotel and evidence of the above objections can be produced if required and has on occasions been requested by the local Police.

Yours sincerely

Mr and Mrs Walls





113 Dewsbury Ave  
Sewthorpe  
DN15 8DS  
12<sup>th</sup> July 2015

Licensing Dept.  
North Lincs. Council  
Licensing Division  
Bluch Square House  
P.O. box 42  
Sewthorpe  
DN15 6XP

Dear Sir

I write with regard to the proposed extensions to the trading music hours at the Priory Hotel. On reading an article in the local paper about this and the comparison to the Blue Bell Public House on Oswald Rd. The Blue Bell is positioned in the town centre, the Priory is in a residential area so they are completely different.

I have friends & also family who live in that vicinity and I have regularly observed a number of problems that to my mind affect the well being of residents.

When there is music on at the Priory with windows and doors wide open the noise is

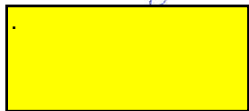


far too loud. On walking past the Priory  
I have seen men on more than one occasion  
urinating near the side door in Priory Lane  
and also men who appear to be drug taking

A number of cars at the Priory are  
also parked in Priory Lane rather than the  
pub car park. (When said car park is empty)!

I sincerely hope that these extensions  
are not granted

yours faithfully





**From:** "Vines, Lisa 3053" <Lisa.Vines@humberside.pnn.police.uk>  
**To:** "'Licensing'" <Licensing@northlincs.gov.uk>

---

**Date:** Wednesday, July 15, 2015 11:59AM  
**Subject:** RE: Premises Licence Variation - The Priory Hotel

---

Dear Licensing,

Humberside Police have no objection to this application.

Kind regards

***Lisa***

Lisa Vines

Licensing Officer

Communities Command

Innovation & Development - Licensing

Humberside Police

Email: [lisa.vines@humberside.pnn.police.uk](mailto:lisa.vines@humberside.pnn.police.uk)

Telephone: 01724 241788

Mobile: 07814 924340

**From:** Victoria Spencer [mailto:Victoria.Spencer@northlincs.gov.uk] **On Behalf Of** Licensing

**Sent:** 17 June 2015 17:11

**To:** IndependentReviewTeam; eransom@humbersidefire.gov.uk; Planning; SaferNeighbourhoods; SPOC  
Communities Licensing; Trading Standards; Food Safety; Environmental health; Nicholas Bramhill (North  
Lincs Council); Kay Aisthorpe; NLincsTechFireSafetyLicensing; chunt@humbersidefire.gov.uk; Lyndsey  
Middleton; Frances Cunning; DemocraticServicesLicensing; Planning Enforcement

Our Ref: FS/AW/RM/RLA2/S2/000095 (383695)  
Date: 18 June 2015

APPENDIX H



**HUMBERSIDE**  
Fire & Rescue Service

Hannah Loynds  
Licensing Manager  
Greene King Retailing Ltd  
Westgate Brewery  
Bury St Edmonds  
IP33 1QT



**TECHNICAL FIRE SAFETY SECTION**

Laneham Street  
Scunthorpe  
North Lincolnshire  
DN15 6JP

The person dealing with this matter is:  
**Adam Wood**

Technical Fire Safety Inspector

Tel: 01724 295909

Fax: 01724 295908

E-Mail: awood@humbersidefire.gov.uk

Dear Madam

**REGULATORY REFORM (FIRE SAFETY) ORDER 2005  
LICENSING ACT 2003 - TYPE OF LICENCE  
VARIATION OF PREMISES LICENCE  
PREMISES: PRIORY HOTEL  
ASHBY ROAD  
SCUNTHORPE  
DN16 2AB**

**LICENSING ACT 2003**

The Application and enclosures in relation to the above mentioned premises which were received in this office on the 17 June 2015 and are acknowledged and the Fire Authority make the following comment

From the information provided the proposals with regards to Public Safety are considered **acceptable** to the Fire Authority.

**REGULATORY REFORM (FIRE SAFETY) ORDER 2005**

**Fire Risk Assessment**

It is a requirement that the responsible person must make a suitable and sufficient assessment of the risks to which relevant persons are exposed for the purpose of identifying the general fire precautions which are necessary to comply with the requirements and prohibitions imposed on him by or under this order and record the prescribed information

The following should be considered as essential to any such fire risk assessment:

**Means of Escape**

Exit routes must be kept clear at all material times.

**Means of Giving Warning of Fire**

The fire alarm system should conform to the current relevant British Standard.



## **Emergency Lighting**

The emergency lighting system should conform to the current relevant British Standard.

Your attention is drawn to the publication 'Fire Safety Risk Assessment – Small and Medium Places of Assembly (ISBN No. 13: 978 85112 820 4) which provides information for the responsible person about The Regulatory Reform (Fire Safety) Order 2005. This publication is available from The Stationery Office or by downloading it from the internet at:


<https://www.gov.uk/workplace-fire-safety-your-responsibilities/fire-safety-advice-documents>

Should the application include a change of use, structural alterations or change of the internal layout that affects the means of escape, you are advised to consult the Local Authority Building Control Department for further advice.

**If you are not the responsible person for these premises, you should ensure that this letter and its contents are forwarded to that person.**

If you require further advice or clarification of any of these matters, please contact the Fire Safety Inspector at the address overleaf.

Yours faithfully

A large yellow rectangular redaction box covers the signature area. A faint, illegible signature is visible above the box.

**FOR THE CHIEF FIRE OFFICER & CHIEF EXECUTIVE**

**Copy to:** Neighbourhood and Environmental Services  
Licensing Division  
Church Square House  
PO Box 42  
SCUNTHORPE  
North Lincolnshire

**From:** Juliana Taw/TAS/NorthLincs  
**To:** Licensing/NE/NorthLincs@NorthLincs

---

**Date:** Friday, June 19, 2015 02:13PM  
**Subject:** Variation - Priory Hotel

---

Please find the attached Memo for comments regarding variation to premises licence for the Priory Hotel.

Regards,  
Juliana

**Attachments:**

Priory Hotel 19-06-15.docx

I N T E R

# MEMO



O F F I C E

To: Licensing Department  
From: Environmental Health (Commercial)  
Subject: **Licensing Act 2003, Variation to a Premise Licence**  
Location: Priory Hotel, Ashby Road, Scunthorpe, North Lincolnshire  
Date: 19 May 2015

Thank you for your consultation regarding the above variation.

This department has no comments to make.